

# EXHIBIT TABLE / BOOTH REQUEST FORM



*In-person, March 13 to 15, 2024, at the Delta Hotels Saskatoon Downtown*

CUPE Saskatchewan is accepting requests for exhibitor booths at Convention 2024, being held from March 13 - 15, 2024, at the Delta Hotels Saskatoon Downtown located at 405 20<sup>TH</sup> Street E., Saskatoon. **Please submit this form to the CUPE Saskatchewan office no later than February 7, 2024.**

▶ Submit by email to Jodi Reavley at: [j.reavley.cupe@sasktel.net](mailto:j.reavley.cupe@sasktel.net)

Successful applicants will be notified following the deadline.

**Name:**

**Title:**

**Tel.:**

**Email:**

**Organization:**

**Number of people attending with the booth:**

**List the names of all persons attending with the booth:**

All booths will come equipped with one (1) 6ft table (draped & skirted) and two (2) chairs.

**Additional booth requests:**

**Would you like to purchase meal tickets? \$30 / meal ticket**

**Lunch on Wednesday, March 13, 2024 # of meal tickets:**

**Breakfast on Thursday, March 14, 2024 # of meal tickets:**

**Lunch on Thursday, March 14, 2024 # of meal tickets:**



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## EXHIBIT TABLES AT CONVENTION

DISPLAY TIMES:	Wednesday, March 13, 2024	Set-up: 8 - 9 AM; Display from 9 AM - 5 PM
	Thursday, March 14, 2024	Display from 8 AM - 4:30 PM

*\*Table requests require approval through the CUPE Saskatchewan office.\**

### **EXHIBITORS ARE REMINDED OF THE FOLLOWING:**

1. CUPE Saskatchewan is not responsible for any lost or stolen items. The supervision of an exhibit table (or surrounding display) is the sole responsibility of the exhibitor. CUPE Saskatchewan will not be responsible for holding or securing any money.
2. Exhibit tables and their location will be assigned by CUPE Saskatchewan. Exhibit tables and displays will be located on the Convention Floor level.
3. Set-up can begin in the morning of Wednesday, March 13, 2024, from 8 AM onwards.
4. Exhibits must be taken down and dismantled upon adjournment at 4:30 PM on Thursday, March 14, 2024.
5. CUPE Saskatchewan is not responsible for the shipping of any items, or the storage of any items.

### **MEAL TICKETS:**

Exhibitor guests can purchase a meal ticket for one (or more) of the following provided meals:

- Lunch on Wednesday, March 13, 2024 (\$30 per ticket)
  - Breakfast on Thursday, March 14, 2024 (\$30 per ticket)
  - Lunch on Thursday, March 14, 2024 (\$30 per ticket)
- ▶ Meal tickets can be purchased by cheque made payable to: CUPE Saskatchewan.
  - ▶ Cash or cheque payment only. Debit or credit card are not accepted.
  - ▶ If you plan to purchase meal tickets, please advise in advance of the event (before February 21, 2024) by contacting: [j.reavley.cupe@sasktel.net](mailto:j.reavley.cupe@sasktel.net)

### **CONVENTION OFFICE:**

The on-site Convention Office is located in the Verona Room, Convention Floor Level.  
Main contact at the Convention Office for guests: Jodi Reavley