

## STANDING COMMITTEE WORK PLAN 2017 - 2018

Committee: \_\_\_\_\_

Date: \_\_\_\_\_

### CHAIRPERSON

Member: \_\_\_\_\_

Email: \_\_\_\_\_

Executive Board Liaison: \_\_\_\_\_

Email: \_\_\_\_\_

Member: \_\_\_\_\_

Email: \_\_\_\_\_

Staff Advisor(s): \_\_\_\_\_

Email: \_\_\_\_\_

Member: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

**INSIDE: Complete step one (objectives) – pg 2 and step two (work plan) – pg 4 →**

\*File a copy of your Standing Committee Work Plan along with the minutes of each committee meeting with the CUPE Saskatchewan office.

**STEP ONE: IDENTIFY OBJECTIVES**

- A) *Identify objectives*
- B) *Rank objectives in order of priority (example: Assign numbers to each objective in order of priority)*

<p><b>CONSTITUTIONAL OBJECTIVES</b></p> <p><i>*SEE PAGE 3</i></p>	<p><b>RESOLUTIONS FROM CONVENTION</b></p>	<p><b>OTHER</b></p>
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## CONSTITUTIONAL OBJECTIVES

*Appendix C of The CUPE Saskatchewan Constitution lists the following goals and objectives for Standing Committees.*

<p><b>ABORIGINAL COUNCIL COMMITTEE</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on Aboriginal issues by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Carry out the policies and programs of CUPE Saskatchewan.</li> <li>3. Recommend and/or prepare resource material and a list of speakers on Aboriginal issues.</li> <li>4. Establish Aboriginal people's place within CUPE Saskatchewan; and work for the integration of Aboriginal perspectives in CUPE's work.</li> <li>5. Discuss Aboriginal issues occurring across the province.</li> <li>6. Promote National Aboriginal Day (June 21).</li> <li>7. Develop working links with other organizations, unions, like-minded groups, and other CUPE Saskatchewan committees.</li> <li>8. Forward issues to the National Aboriginal Council when appropriate.</li> </ol>	<p><b>COMMITTEE AGAINST RACISM AND DISCRIMINATION</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on racism and discrimination by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Ensure that the policies and programs of CUPE Saskatchewan relating to equality issues are observed, including at CUPE Saskatchewan events. This should be done in accordance with the CUPE Equality Statement.</li> <li>3. Recommend and/or prepare resource material and a list of speakers on human rights issues.</li> <li>4. Promote the International Day for the Elimination of Racism (March 21) and the International Day for Disabled Persons (December 3).</li> <li>5. Encourage participation in the annual Pride Parades/Events throughout the province.</li> <li>6. Develop working links with other organizations, unions, like-minded groups, and other CUPE Saskatchewan committees.</li> <li>7. Forward issues to the National equity committees when appropriate.</li> </ol>	<p><b>COMMITTEE AGAINST CONTRACTING OUT AND PRIVATIZATION</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on privatization and contracting out issues by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Carry out the policies and programs of CUPE Saskatchewan.</li> <li>3. Recommend and/or prepare resource material and a list of speakers on privation and contracting out issues.</li> <li>4. Develop programs and campaigns to strengthen the value and prevent the privatization of public services.</li> <li>5. Educate the membership on the early signs of privatization and how to fight back.</li> <li>6. Create a mechanism to monitor and track when and where privatization is occurring.</li> <li>7. Establish the effects of privatization on both urban and rural communities and their connections.</li> <li>8. Develop working links with other organizations, unions, like-minded groups and other CUPE Saskatchewan committees.</li> <li>9. Forward issues to the National Contracting Out and Privatization Committee when appropriate.</li> </ol>	<p><b>ENVIRONMENT COMMITTEE</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on environmental issues by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Ensure that the policies and programs of CUPE Saskatchewan relating to the environment are observed, including at CUPE Saskatchewan events.</li> <li>3. Develop resource materials on environmental issues and responsibilities.</li> <li>4. Promote the use of safe, renewable energy alternatives.</li> <li>5. Promote World Water Day (March 22), Earth Day (April 22) and Clean Air Day (June 4).</li> <li>6. Develop working links with other organizations, unions, like-minded groups and other CUPE Saskatchewan committees.</li> <li>7. Forward issues to the National Environment Committee when appropriate.</li> </ol>
<p><b>GLOBAL JUSTICE COMMITTEE</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on global justice issues by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Recommend and/or prepare resource material and a list of speakers on global justice issues.</li> <li>3. Promote International Workers' Day (May 1), International Peace Day (September 21), and International Human Rights Day (December 10).</li> <li>4. Prepare material for CUPE Saskatchewan members which draw links to international issues, providing explanations for ways in which international issues affect Saskatchewan residents.</li> <li>5. Develop working links with other organizations, unions, like-minded groups and other CUPE Saskatchewan committees.</li> <li>6. Forward issues to the National Global Justice Committee when appropriate.</li> </ol>	<p><b>WOMEN'S COMMITTEE</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on women's issues by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Ensure that policies and programs of CUPE Saskatchewan relating to women's equity issues are observed, including at CUPE Saskatchewan events.</li> <li>3. Encourage increased participation by women in union activities.</li> <li>4. Promote bargaining-based equity issues.</li> <li>5. Recommend and/or prepare resource material and a list of speakers on women's issues.</li> <li>6. Promote International Women's Day (March 8), International Children's Day (November 20) and the National Day of Remembrance and Action on Violence Against Women (December 6).</li> <li>7. Develop working links with other organizations, unions, like-minded groups and other CUPE Saskatchewan committees.</li> <li>8. Forward issues to the National Women's Committee when appropriate.</li> </ol>	<p><b>YOUNG WORKERS' COMMITTEE</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on issues relevant to young workers by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Recommend and/or prepare resource material and a list of speakers on young workers' issues.</li> <li>3. Educate the membership on how to identify and reduce barriers to young workers.</li> <li>4. Promote the inclusion of young workers in union activities.</li> <li>5. Continue building the contact list of young members throughout the province.</li> <li>6. Develop working links with other organizations, unions, like-minded groups and other CUPE Saskatchewan committees.</li> <li>7. Forward issues to the National Young Workers Committee when appropriate.</li> </ol>	<p><b>OCCUPATIONAL HEALTH AND SAFETY COMMITTEE</b></p> <p>The Committee's objectives are to:</p> <ol style="list-style-type: none"> <li>1. Act as a resource to CUPE Saskatchewan on Occupational Health and Safety issues by advising and making recommendations to the Executive Board on these issues.</li> <li>2. Recommend and/or prepare resource material and a list of speakers on occupational Health and safety.</li> <li>3. Monitor the enforcement of the Occupational Health and Safety Act and Regulations.</li> <li>4. Participate in the review of the Occupational Health and Safety Act and Regulations.</li> <li>5. Promote the Day of Mourning for Workers Killed or Injured on the Job (April 28).</li> <li>6. Develop working links with other organizations, unions, like-minded groups and other CUPE Saskatchewan Committees.</li> <li>7. Forward issues to the National Occupational Health and Safety Committee where appropriate.</li> </ol>

**STEP TWO: DEVELOP A WORK SCHEDULE**

\*Each committee is permitted to hold up to a maximum of four (4) meetings each calendar year.

- Establish:
- A) When meetings are to be held. All scheduled meetings must be reported and arranged by and through the CUPE SK office.
  - B) What objectives (from page 2) should be considered at each meeting, and the work to be done on identified objectives between meetings; and
  - C) Any Annual Convention related activities/information your committee would like to prepare and/or host.

<b>April 2015</b>	<b>May</b>	<b>June</b>	<b>July</b>
<b>August</b>	<b>September</b>	<b>October</b>	<b>November</b>
<b>December</b>	<b>January 2018</b>	<b>February 2018</b>	<b>March 2018</b>  CUPE SK CONVENTION <b>March 7 – 9, 2018</b> SASKATOON

Committee: \_\_\_\_\_