

Sponsored by the Union Development Department, CUPE

**CUPE** *education*



## Saskatchewan 2017 Winter School



Temple Gardens Hotel & Spa  
Moose Jaw, Saskatchewan

.....  
Monday, January 30 to  
Thursday, February 2, 2017

# Saskatchewan 31<sup>st</sup> Annual Winter School

## Who Can Attend?

The School is open to all CUPE Members.

Class size will be limited to approximately 20 participants. Participants will be registered on a first come, first choice basis. It is very important to signify a first and **second** choice.

Your registration fees **must** be received by the registration deadline, **Thursday, January 5, 2017.**

In order to provide the best learning environment, the Education Representative reserves the right to:

- cancel any course
- transfer or assign participants to any course
- limit the number of members any one local may send to any course

## Scholarship Program (See pages 8, 9 and 10 for details and applications)

The following three scholarships are available for CUPE members to attend the upcoming Winter School, January 30 to February 2, 2017.

### 1. Glen Makahonuk Scholarship

2. Two Scholarships     -     One for Equity-Seeking Groups  
                                     -     One for Young Worker Group

For information please phone: 1-306-382-8262

## Send applications by email, fax or mail to

Kim Draeger, Registrar  
CUPE Saskatoon Area Office  
250 Cardinal Crescent  
Saskatoon, SK S7L 6H8

E-mail: [kdraeger@cupe.ca](mailto:kdraeger@cupe.ca)

Fax: 1-306-382-8188

**Scholarship application deadline is Tuesday, January 3, 2017**

# 2017 Winter School INFORMATION

## Accommodation

Participants and their locals are responsible for booking and paying for their own accommodation.

Rooms have been block-booked at the Temple Gardens Hotel & Spa in Moose Jaw. Please make your room reservations directly with the hotel prior to **Saturday, December 17, 2016** in order to take advantage of this block-booking. Please quote **CUPE Winter School #163465** when reserving your room.

## Temple Gardens Hotel & Spa

24 Fairford Street East

Moose Jaw, SK S6H 0C7

Website: <http://www.templegardens.sk.ca/>

Phone: 1-800-718-7727 or (306) 694-5055

Fax: (306) 694-8310

## Spa Facilities

Coupons for a 15% discount for spa services from Monday to Thursday will be available at registration. Bring your swimsuit.

## Parking

Local participants can get parking passes from the hotel front desk for \$7.00 per day, the same fee as hotel guests pay.

## General Information

All participants are expected to attend the Opening Session.

Please note that Temple Gardens Hotel & Spa is a non-smoking facility. Guaranteed check-in at the hotel is 4:00 p.m., although some rooms may be available sooner.

## Refund Policy

- ◆ up to Jan. 12, 2017: full refund
- ◆ after Jan. 12, 2017: no refund

## Code of Conduct

All participants are advised that a high standard of trade union behaviour is expected of them. All forms of harassment are unacceptable. Incidents will be dealt with in a fair and quick fashion and in accordance with the Code of Conduct. The CUPE Education Representative has the right to send participants home without refund for inappropriate behaviour.

## Scents and Fragrances

In response to the health concerns of our members and staff, CUPE has implemented a Scent-Free Policy at all of our workshops. Scented products such as hair spray, perfume and deodorant can trigger reactions such as respiratory distress and headaches. Facilitators and participants are asked to refrain from using scented products while attending our workshops and meetings. Thank you for your cooperation.

## Meals

Please note on the registration form any special dietary needs you have.

## The registration fee includes the following meals

Breakfast: Tuesday, Wednesday and Thursday

Lunch: Tuesday and Wednesday

Banquet Supper: Wednesday

These will be served in Salon A of the hotel.

## This brochure is also available on

CUPE National Website

Website: [www.cupe.ca](http://www.cupe.ca)

CUPE Saskatchewan Division's

website: [www.cupe.sk.ca](http://www.cupe.sk.ca)

# 2017 Winter School REGISTRATION FORM

Sister

Brother

Name \_\_\_\_\_

Local # \_\_\_\_\_

Home/Cell Phone \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

City/Town \_\_\_\_\_

Postal Code \_\_\_\_\_

**\*E-mail** \_\_\_\_\_  
**Confirmation of workshop will be  
emailed.**

## Dietary Needs and Accommodation Requests

Please note on the registration form any special dietary needs or specific accommodation you may require. Specific requests for accommodation should be supported with medical documentation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Winter School Fees**  
**\$350.00 per participant**

**Registration Deadline**  
**Thursday, January 5, 2017**

## Course Selection

We do our best to ensure you are enrolled in the course of your choice. However, each course enrolment is limited and registration will be on a first-come, first-served basis.

**Please give us your first and second choice.**

Choices	1 <sup>st</sup>	2 <sup>nd</sup>
Course #1 – Conflict Resolution	<input type="checkbox"/>	<input type="checkbox"/>
Course #2 – Steward Learning Series	<input type="checkbox"/>	<input type="checkbox"/>
Course #3 – Labour History, Culture and Song	<input type="checkbox"/>	<input type="checkbox"/>
Course #4 – Parliamentary Proc. and Public Speaking	<input type="checkbox"/>	<input type="checkbox"/>

**Make cheque payable to: CUPE**

**Mail your completed registration form and cheque to**

Kim Draeger  
CUPE Saskatoon Area Office  
250 Cardinal Crescent  
Saskatoon, SK S7L 6H8  
Phone: (306) 382-8262  
Fax: (306) 382-8188  
E-mail: [kdraeger@cupe.ca](mailto:kdraeger@cupe.ca)

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# 2017 Winter School AGENDA

## Monday, January 30

Registration – Salon A	1:30 – 3:00 p.m.
Opening Session – Salon A	3:00 – 4:00 p.m.
Course Workshops	4:00 – 5:00 p.m.

## Tuesday, January 31

Breakfast	7:30 – 8:45 a.m.
Course Workshops	9:00 – 12:00 noon
Lunch	12:00 – 1:00 p.m.
Course Workshops	1:00 – 4:30 p.m.

## Wednesday, February 1

Breakfast	7:30 – 8:45 a.m.
Course Workshops	9:00 – 12:00 noon
Lunch	12:00 – 1:00 p.m.
Course Workshops	1:00 – 4:30 p.m.

## BANQUET

<i>Refreshments</i>	<i>6:30 p.m.</i>
<i>Supper</i>	<i>7:30 p.m.</i>
<i>Dance</i>	<i>9:00 p.m.</i>

## Thursday, February 2

Breakfast	7:30 – 8:45 a.m.
Course Workshops	9:00 – 11:00 a.m.

# 2017 Winter School COURSE DESCRIPTIONS

Choose one course from the following four courses.  
Remember to make a second choice.

## COURSE #1

### CONFLICT RESOLUTION

*Corina Crawley, Senior Officer,  
CUPE Union Development Department  
(National Office)*

&

*Alex Lenko, CUPE National  
Representative (Regina)*

Workshop goals:

**At the end of this workshop, participants will:**

- Be able to analyze conflicts at work and in the union
- Understand and be able to use the five responses to conflict
- Be able to use basic conflict resolution communication skills
- Feel more comfortable dealing with conflict in a positive way
- Understand that dealing with conflict in a positive way is key to building solidarity in the union

**What this workshop covers:**

- Conflict at work and in the union
- Recognizing and choosing a personal conflict style
- Conflict resolution theory: Positions vs. interests; separating people from the problem; The Four Stage Conflict Resolution Model
- Conflict resolution skills: Listening skills, speaking skills and body language
- Practicing conflict resolution skills
- Collective problem solving

## COURSE #2

### STEWARD LEARNING SERIES

*Joanna Simpson, Senior Officer,  
CUPE Union Development Department  
(National Office)*

&

*Aimee Nadon, CUPE National  
Representative (Regina)*

Calling all stewards! CUPE is once again proud to offer our Steward Learning Series.

This series recognizes that the steward has an important role to play in a number of areas in the workplace and the union. It provides an opportunity for stewards to explore a number of topics – all from a steward's point of view.

This Winter School presents the following five modules from the Steward Learning Series:

- What's Our Duty;
- Being an Ally for Equality;
- Creating Harassment-Free Workplaces;
- Creating Gender Equality;
- Green Action for Stewards.

**In order to register, you need to have taken the nine-hour Introduction to Stewarding workshop.**

**Please bring your Collective Agreement, Steward Handbook and Steward Learning Series passport if you have one.**

Stewards may take a module more than once.

# COURSE #3

## Labour History, Culture and Song

*Wendy Daku, Regional Representative,  
Canadian Labour Congress (Regina)*  
&  
*Tracy Thompson, Member Facilitator  
CUPE Local 3963 (Prince Albert)*

The labour movement has a proud history of the struggles that working men and women faced to give us many of the rights and freedoms we enjoy today. Too often we take benefits like paid vacation leave, maternity benefits or health and safety regulations for granted and might not realize that without the strength and dedication of our sisters and brothers before us, we would not have such things.

Participants will learn about some of these historic events through music, creative arts and sharing of stories. We will look at the labour movement's current struggles for social and economic justice and explore ways in which the creative arts can help to make labour awareness events such as picnics, May Day events, rallies and union meetings more fun and interesting for people to attend. Participants are encouraged to bring along any labour stories, poetry, videos, music and instruments.

### After this course, you will understand...

- The strength and determination of women in unions;
- The historical events that brought us some hard-won victories; and
- How music, creative arts and story-telling contribute to the history of unions.

### You will value...

- The efforts of those who took a stand to better our lives;
- The members in your union who continue to improve working conditions; and
- The contribution music makes in preserving our history.



# COURSE #4

## PARLIAMENTARY PROCEDURE & PUBLIC SPEAKING

*Monique Ménard-Kilrane,  
Agente d'éducation/Education Officer,  
CUPE Union Development Department  
(National Office)*

&

*Rik Panciera, CUPE National  
Representative (Winnipeg)*

### PARLIAMENTARY PROCEDURE

This workshop was developed to help members understand Parliamentary Procedure in order to enable them to participate actively in union meetings and convention.

#### Goals:

##### In this workshop, participants will:

- Gain understanding of Parliamentary Procedure
- Be able to participate actively in union membership meetings and conventions

### PUBLIC SPEAKING

#### Workshop objectives:

Everyone has something to contribute. Those who are able to participate in debates and discussions develop a great interest in the affairs of the Union, and will want to become more active.

This workshop has been developed to help participants be comfortable speaking in front of any size group. They will come away knowing how to use a microphone (if applicable), how to present themselves in front of a group, and how to prepare for a speech of any length.

#### Goals:

##### In this workshop, participants will:

- Learn to participate more fully in discussions and debates at Local Union meetings, Councils and Conventions
- Learn how to use a microphone (if applicable), and podium or lectern, if possible
- Learn how to prepare a presentation of any length, on any topic of interest to them





## APPLICATION FOR GLEN MAKAHONUK MEMORIAL SCHOLARSHIP

### Glen Makahonuk Memorial Scholarship

- ◆ Covers the cost of registration, travel allowance and lost wages.
- ◆ Local must be affiliated and in good standing with CUPE Saskatchewan.
- ◆ Previous recipients are not eligible to apply.
- ◆ Applicants must provide the committee with a 1,000-word essay on one of the following topics:
  - Labour history of Saskatchewan
  - Why aboriginal members should be active in the labour movement
  - Why youth (30 and under) should be active in their union
  - Why women should be active in their union
  - Why gay, lesbian, bisexual or transgender members should be active in their union.

Local #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Home/Cell Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

### Details

Course Selections 1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_

**Scholarship deadline is Tuesday, January 3, 2017**

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# SASKATCHEWAN WINTER SCHOOL 2017



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## APPLICATION FOR EQUITY-SEEKING GROUPS SCHOLARSHIP

### CUPE SASKATCHEWAN DIVISION SCHOLARSHIP Equity-Seeking Groups

- ◆ Covers the cost of registration, travel allowance, accommodation, per diem and lost wages.
- ◆ Scholarship available to CUPE members of an equity-seeking group (you must self-identify).
- ◆ Previous recipients are not eligible to apply.
- ◆ Equity seeking groups – women, aboriginal people, members with a disability, workers of colour, lesbian, gay, bi-sexual and transgender members.
- ◆ Local must be affiliated and in good standing with CUPE Saskatchewan.
- ◆ Applicants must submit a written letter outlining why they believe their participation in the course would benefit the local union and their development as an activist.

**Local #:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Equity Group:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**Home/Cell Phone:** \_\_\_\_\_ **Work Phone:** \_\_\_\_\_

#### Details

Course Selections 1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_

**Scholarship deadline is Tuesday, January 3, 2017**

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# SASKATCHEWAN WINTER SCHOOL 2017



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## APPLICATION FOR YOUNG WORKER GROUP SCHOLARSHIP

### CUPE SASKATCHEWAN DIVISION SCHOLARSHIP YOUNG WORKER GROUP (30 years of age or younger)

- ◆ Covers the cost of registration, travel allowance, accommodation, per diem and lost wages.
- ◆ Scholarship available to CUPE members of the young worker group (30 years of age or younger).
- ◆ Previous recipients are not eligible to apply.
- ◆ Local must be affiliated and in good standing with CUPE Saskatchewan.
- ◆ Applicants must submit a written letter outlining why they believe their participation in the course would benefit the local union and their development as an activist.

Local #: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

E-mail: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_

### Details

Course Selections 1<sup>st</sup> Choice: \_\_\_\_\_

2<sup>nd</sup> Choice: \_\_\_\_\_

**Scholarship deadline is Tuesday, January 3, 2017**

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