

CONVENTION CALL 2016

BUILDING COMMUNITY POWER



**51st ANNUAL
CONVENTION
MARCH 9 – 11, 2016
RADISSON HOTEL
SASKATOON, SK**



Each year, delegates from affiliated CUPE locals gather at the CUPE Saskatchewan Division Annual Convention to set the direction and determine priorities for the year ahead, hear reports on the vital work being done by our union, elect members to leadership positions, approve financial statements, and engage in important discussions on the issues facing CUPE members and the public services we provide to Saskatchewan communities.

HOW DO I ATTEND CONVENTION?

CUPE locals determine the delegates that will represent them at convention. You must hold a credential from your affiliated local.

YOUNG GUESTS WELCOME!

The first 15 young guests will have their registration fees waived!

Regular registration rates apply. Young guests are those who accompany delegates and are between the ages of 13 – 18.

CONVENTION COMMITTEES

Volunteer for one of the following convention committees:

- Credentials
- Sergeant-At-Arms
- Balloting
- Resolutions

Contact the office to express your interest.

DELEGATE REPRESENTATION

LOCAL SIZE / ORGANIZATION	DELEGATES
Up to 100 members	4 delegates
Up to 200 members	6 delegates
Up to 300 members	8 delegates
Up to 400 members	10 delegates
Up to 500 members	12 delegates
For each additional 300 members or portion thereof	2 delegates
For each District Council	2 delegates
For each Council of Unions	2 delegates

Representation at the Annual Convention shall be calculated on the paid-up membership of the average number of members of the last twelve (12) months before the convention call is sent out.

*For more information, see Article 7 of *The CUPE Saskatchewan Division Constitution, 2013*.

REGISTRATION RATES

EARLY REGISTRATION **\$250**
Before February 9, 2016

LATE REGISTRATION **\$275**
After February 9, 2016

Guest fees are the same as delegate fees. To register, complete the *Delegate Credential Form*.

MAKE CHEQUES PAYABLE TO: CUPE Saskatchewan

SEND PAYMENTS TO: CUPE Saskatchewan
3725 E Eastgate Drive REGINA SK S4Z 1A5

REFUND POLICY

Up to February 9, 2016	Full refund
February 10 – 25, 2016	Refund minus \$50 administration fee
After February 25, 2016	No refund

CONVENTION REMINDERS

- BOTTLED WATER BAN

Commercially bottled water is banned from CUPE events.

(Resolution E4, 2008 Convention)

- SCENT-FREE ENVIRONMENT

Delegates are asked to refrain from wearing scented products during convention.

(Resolution L15, 2007 Convention; Resolution E24, 2012 Convention)

ACCOMMODATIONS

A block of rooms have been reserved at the Radisson Hotel located at 405 Twentieth Street East in Saskatoon.

Reserve your hotel room by February 9, 2016.

CALL: 1 (306) 665-3322

Be sure to mention you are attending the CUPE Saskatchewan Division 2016 Annual Convention to receive the special room rate.

TO BOOK ONLINE:

Go to Radisson.com. Type in Conference Dates (or dates of stay) and Destination. Enter promotional Code: CUPE.

SMALL LOCAL ASSISTANCE

Small Local Assistance is available to locals with 50 full-time equivalent members or less. If locals meet this eligibility, CUPE Saskatchewan Division will reimburse up to \$1,000 for lost wages, hotel accommodation, registration and transportation expenses.

- Locals applying for Small Local Assistance must have a dues structure of no less than 1.5% and be affiliated to CUPE Saskatchewan Division.

Requests for reimbursement are to be submitted to the Secretary-Treasurer by the close of convention.

Small Local Assistance Forms are available on the website or by contacting the office.

CHILD CARE AVAILABLE

ON-SITE

On-site child care is available at convention.

Register with the office no later than February 9, 2015.

OFF-SITE

If delegates incur additional at-home child care costs while attending convention, support is available up to a maximum of \$50 per day.

Delegates claiming off-site child care expenses must submit applicable receipts and a completed *Expense Voucher* to the Secretary-Treasurer.

Expense Vouchers are available on the website or contact the office.

AM I ELIGIBLE FOR ADDITIONAL CHILD CARE SUPPORT?

- Contact: JUDY HENLEY, Secretary-Treasurer
rjhenner@sasktel.net

CONVENTION AGENDA

*The following is a draft agenda
subject to change.*

MARCH 8, 2016

Registration 7:00 p.m. – 8:30 p.m.
New Delegate Orientation 8:00 p.m.

MARCH 9, 2016

Registration 8:00 a.m. – 9:00 a.m.
9:00 a.m. – 5:00 p.m.
Lunch provided.

MARCH 10, 2016

Registration 8:30 a.m. – 9:00 a.m.
9:00 a.m. – 4:30 p.m.
Lunch provided.
Banquet to follow.

MARCH 11, 2016

9:30 a.m. – 12:00 p.m. (NOON)
Breakfast provided.

For updated agenda information,
visit www.cupe.sk.ca and click on
the “Take Action” tab; select
“Convention” from the drop down
menu.

CONVENTION DEADLINES

Accommodation Booking	February 9, 2016
Early Registration	February 9, 2016
Child Care Registration	February 9, 2016

Resolutions	February 9, 2016	NOON
Activist Award Nomination	February 9, 2016	NOON
W.S. Lloyd Award Nomination	February 9, 2016	NOON

ELECTIONS

The following positions will be up for election at the Annual Convention:

EXECUTIVE BOARD MEMBERS // TWO (2) - YEAR TERMS

AT-LARGE ELECTIONS

- **President**
- **Secretary Treasurer**

CAUCUS ELECTIONS

- **Young Worker Member** (and Alternate)
- **CBO Sector Member** (and Alternate)
- **Education Sector Member** (and Alternate)
- **Health Sector Member** (and Alternate)
- **Boards & Agencies Sector Member** (and Alternate)

TRUSTEE // THREE (3) - YEAR TERM

- **Trustee – 1 position** – elected at-large

STANDING COMMITTEE MEMBER

- **Committee Against Racism and Discrimination Member – 2 positions** – two (2) - year term only to be elected at-large
- **Contracting Out and Privatization Committee – 2 positions** – two (2) - year term only to be elected at-large
- **Environment Committee – 2 positions** – two (2) - year term only to be elected at-large
- **Global Justice Committee – 2 positions** – two (2) - year term only to be elected at-large

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RESOLUTIONS

WHAT ARE RESOLUTIONS?

Resolutions passed by delegates at the Annual Convention set the direction and priorities for CUPE Saskatchewan Division—the political and policy arm of the Canadian Union of Public Employees in Saskatchewan. They can request the union to undertake a specific action, adopt a specific policy, and/or amend the constitution.

WHO CAN SUBMIT RESOLUTIONS?

Locals affiliated to CUPE Saskatchewan Division, steering committees and councils, and the CUPE Saskatchewan Division Executive Board.

HOW SHOULD RESOLUTIONS BE SUBMITTED?

Resolutions and constitutional amendments must be:

- Signed by the president and recording secretary of the affiliated CUPE local,

and/or

- Signed by the chairperson and secretary of the steering committee or council.

STANDING COMMITTEE MEMBER

- **Occupational Health and Safety – 2 positions** – two (2) - year term only to be elected at-large
- **Women’s Committee – 2 positions** – two (2) - year term only to be elected at-large
- **Young Workers’ Committee – 2 positions** – two (2) - year term only to be elected at-large

EX-OFFICIO MEMBERS // TWO (2) -YEAR TERM (Nominations)

- **SFL Vice-Presidents – 2 positions** – two (2) - year term only to be elected at-large
- **SFL Vice-Presidents (alternate) – 2 positions** – two (2) - year term only to be elected at-large

For more information, refer to the *CUPE Saskatchewan Structure* document and/or consult *The CUPE Saskatchewan Division Constitution, 2013*.

RESOLUTIONS ARE TO BE SUBMITTED IN WRITING BY:

- FAX 306-757-0102
- EMAIL cupesask@sasktel.net
- MAIL Attention: Marcia Ray, Recording Secretary
CUPE Saskatchewan
3725 E Eastgate Drive REGINA SK S4Z 1A5

WHEN IS THE DEADLINE FOR RESOLUTIONS?

Resolutions and constitutional amendments must be received in the office no later than February 9, 2016 at noon.

Resolutions received after this date will be considered late and, accordingly, must be accepted as a resolution by delegates at convention with the approval of two-thirds vote. If approved at convention, the late resolution(s) will be debated after other resolutions are debated by convention.

WHAT GUIDELINES SHOULD BE FOLLOWED WHEN WRITING RESOLUTIONS?

- Address only one issue per resolution
- Be specific about what you want to see done to address your issue
- Use clear and short sentences
- Give your resolution a title
- Maximum of 200 words

EXAMPLES OF RESOLUTIONS

SAMPLE CONSTITUTIONAL AMENDMENT

Constitutional Amendment: Article 6, Section 1

CUPE Saskatchewan will:

Amend Article 6, Section 1 of the CUPE Saskatchewan Constitution and Bylaws as follows:

Section 1

CUPE Saskatchewan shall meet in Convention in ~~May~~ **March** of each year at a date, place and time set by the Executive Board.

Submitted by CUPE Local 99999

SIGNATURE HERE
Name Here, President

SIGNATURE HERE
Name Here, Recording Secretary

Use **bolding** to indicate the recommended additional wording and ~~strikethroughs~~ to indicate deletions.

HOW SHOULD CONSTITUTIONAL RESOLUTIONS BE FORMATTED?

Resolutions proposing a constitutional amendment must refer to a specific article and section in *The CUPE Saskatchewan Division Constitution and Bylaws* which the resolution seeks to amend.

WHAT FORMAT SHOULD BE USED?

Resolutions are accepted in two formats:

- **TRADITIONAL** – background sentences beginning with **WHEREAS** go first; recommended actions prefaced with **THEREFORE BE IT RESOLVED** follow.
- **CLEAR LANGUAGE** – the action sentences go first and begin with **CUPE SASKATCHEWAN WILL**; the background sentences beginning with **BECAUSE** follow.

SAMPLE RESOLUTION – TRADITIONAL

Resolution Guidelines

Whereas well written resolutions in the proper format help ensure the CUPE Saskatchewan Annual Convention runs smoothly;

Therefore be it resolved that CUPE Saskatchewan develop guidelines to assist members in submitting resolutions in either traditional or clear language formats.

SAMPLE RESOLUTION – CLEAR LANGUAGE

Resolution Guidelines

CUPE Saskatchewan will: Develop guidelines to assist members in submitting resolutions in either traditional or clear language formats.

Because: Well written resolutions in the proper format help ensure the CUPE Saskatchewan Annual Convention runs smoothly.

Submitted by CUPE Local 99999

SIGNATURE HERE
Name Here, President

SIGNATURE HERE
Name Here, Recording Secretary

**WOODROW STANLEY
LLOYD AWARD FOR
COLLECTIVE ACTION**



The unsung hero, Woodrow Stanley Lloyd succeeded Tommy Douglas as Premier of Saskatchewan to implement Saskatchewan's and North America's first public health care program known as Medicare in 1962.

Just like W.S. Lloyd, there are many in our union who deserve recognition for their leadership and activism.

The Woodrow Stanley Lloyd Award for Collective Action is awarded annually to a group (a CUPE local, a committee or collection of outstanding individuals) responsible for a remarkable achievement, a tremendous contribution, or for exceptional activism.

YOU MAY SUBMIT YOUR NOMINATION ONE OF THE FOLLOWING WAYS:

- FAX 306-757-0102
- EMAIL cupesask@sasktel.net
- MAIL 3725 E Eastgate Drive
REGINA SK S4Z 1A5

**NOMINATION FORM: WOODROW STANLEY LLOYD
AWARD FOR COLLECTIVE ACTION**

In addition to the information requested on the form below, please include a paragraph outlining why you believe this group should be recognized.

Award decisions are made by the CUPE Saskatchewan Executive Board.

Deadline for nomination submission: February 9, 2016 at noon.

GROUP NOMINATED:	
INDIVIDUALS COMPRISING NOMINATED GROUP:	
Name	Contact information
NOMINATOR INFORMATION:	
Name:	Local:
Email:	
Phone:	
Address:	

***ATTACH ADDITIONAL PARAGRAPH OUTLINING WHY YOU BELIEVE THIS GROUP SHOULD BE RECOGNIZED.**



SASKATCHEWAN ACTIVIST AWARD



Activism is about doing something to build a stronger union, to inspire solidarity among fellow Sisters and Brothers, and to advance through action greater economic fairness and social justice.

What we desire for ourselves, we wish for all.

Nominate a deserving CUPE member who has shown outstanding activism using the following form.

YOU MAY SUBMIT YOUR
NOMINATION ONE OF THE
FOLLOWING WAYS:

FAX 306-757-0102
EMAIL cupesask@sasktel.net
MAIL 3725 E Eastgate Drive
REGINA SK S4Z 1A5

NOMINATION FORM: SASKATCHEWAN ACTIVIST AWARD

In addition to the information requested on the form below, please include a paragraph outlining why you believe this member should be recognized.

Award decisions are made by the CUPE Saskatchewan Executive Board.

Deadline for nomination submission: February 9, 2016 at noon.

INDIVIDUAL NOMINATED:	
Name:	Local:
Email:	
Phone:	
Address (if available):	
NOMINATOR INFORMATION:	
Name:	Local:
Email:	
Phone:	
Address:	

***ATTACH ADDITIONAL PARAGRAPH OUTLINING WHY YOU BELIEVE THIS MEMBER SHOULD BE RECOGNIZED.**



**DONATION REQUEST
IN SUPPORT OF
SFL SUMMER CAMP**

CUPE locals are encouraged to donate promotional items for a raffle to be held at convention in support of the Saskatchewan Federation of Labour (SFL) Summer Camp.

What is the SFL Summer Camp?

This six day camp combines learning with cooperative recreational activities for lots of guaranteed fun!

Young people between the ages of 13 - 16 who are daughters and sons of union members are eligible to attend.